

**FACULTY POLICIES COMMITTEE**  
**MINUTES OF THE MEETING OF SEPTEMBER 6, 2017**  
*Approved: September 20, 2017*

**CALL TO ORDER:**

The Chair called the meeting to order at 1.04pm.

**ROLL CALL:**

Roll was taken.

Voting Members:

Cardenas-Dow, Melissa (Library, LIB)  
Cyrenne, De-Laine (Psychology, SSIS)  
Ives, Sarah (Undergraduate Studies , EDU)  
Lee, Hellen (English, A&L)  
Nevarez, Carlos (Ed.D., EDU)  
Smith, Gerri (Communications Studies, A&L)  
Wang, Ta-Chen (Economics, SSIS) (absent)  
Zeigler, David (Mathematics and Statistics, NMS)

Non-Voting/Ex-Officio Members

Heather, Julian (Faculty Senate) (absent)  
Hyson, Diane (Academic Affairs)  
O'Neal-Watts, Jennifer (United Staff Assembly)  
Vacant (Associated Students)  
Vacant (CSU Sacramento Retirees)

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**GUESTS:** Lynn Tashiro (Affordable Learning Solutions Grant team)

**APPROVAL OF THE AGENDA:** Approved

**Business:**

- **Open Forum:**
  - Representatives from the Affordable Learning Solutions Grant team asked for guidance on [SB1359 Public postsecondary education: course materials \(2015-2016\)](#) on campus.
    - FPC will bring to Senate Executive Committee how to use the symbols and if we can adopt alternatives to a free/not free distinction, such as low-cost, mid-range, high-

cost indicators as well.

- **Nominations and Election of Vice-Chair for Faculty Policies Committee**
  - Sarah Ives ((Undergraduate Studies , EDU) was unanimously elected to serve a Vice Chair.
  
- **Nominations and Election: FPC Subcommittees or University Committee:**
  - a. Livingston Annual Faculty Lecture Committee: Carlos Nevarez (Ed.D., EDU)
  - b. Pedagogy Enhancement Awards Subcommittee (PEAS): Ta-Chen Wang (Economics, SSIS)
  - c. Research and Creative Activity Awards: Vacant
  - d. Visiting Scholars Subcommittee: Sarah Ives (Undergraduate Studies, EDU)
  - e. Center for Teaching and Learning Advisory Board: Gerri Smith (Communications, A&L)
  
- **Role and Responsibilities of the Department/Division Chair Policy**
  - Overview provided for new Committee members on FPC activities on this proposal
  - Committee determined that revision of 2016-2017 motion will be changed to reflect debate in Senate
  - Revision will incorporate the quarter-time apportionment of votes
  - **Tasks:** Lee will draft new language for discussion and debate at next meeting
  
- **AY 2018-2019 Calendar**
  - Continuing the discussion from last year, the Committee decided that drafting policy language regarding the Academic Calendar was more appropriate than conducting the logistics of the Calendar each year.
  - **Tasks:** Committee will review the San Francisco State policy language as a baseline to craft policy language and bring to next meeting.
  
- **AS-3295-17/FGA/AA Campus Accommodations of Military Students Service Obligations**
  - Committee requested research and review of current campus policies regarding this issue before taking action.
  - **Tasks:** Hyson volunteered to research current campus policies and bring to next Committee meeting.

**ADJOURNMENT:** The meeting was adjourned at: 2.34pm