

Faculty Policies Committee  
Minutes of the Meeting of March 1, 2017  
*Approved: March 15, 2017*

**Call to Order:**

The Chair called the meeting to order at 1:08pm

**Roll Call:**

*Roll was taken*

**Voting Members Present:** Cyrenne, Ives, Kochis, Liu, Smith, Zeigler

**Absent:** Boulgarides, Wang

**Non-Voting/Ex-Officio Members Present:** Hurley

**Absent:** Heather

**Open Forum**

Open forum was quiet today.

**Approval of the Agenda and Minutes:** The agenda and the minutes of Feb. 15 were unanimously approved.

**Update from Chair/Subcommittees**

The Chair advised the committee of the upcoming referral on the Disability policy. Additional discussion items included the following: the conversation around data accessibility by faculty; the recent visit to Sac State by representatives of the Chancellor's Office regarding the Graduation Initiative; and graduation plans. The committee discussed the time commitment for FPC, deciding that the workload is sporadic, depending on what we've been tasked to do. This year, the average was about 3 hours per month outside the meeting time.

**Religious Holidays**

A draft response was presented and discussed, with additional changes suggested.

**Course Leaf**

Guest Todd Migliaccio discussed the new Course Leaf software and the process of approving forms A and B for curriculum.

**Academic Calendar 2018-2019**

The Chair will continue to work on the Survey which will be administered through Class Climate.

**Evaluation Survey**

Gerri provided an updated list of the recurring themes occurring in the responses to the survey.

[Gerri, Maria and Sarah will compile the qualitative responses; David will tackle the introduction; De-Laine and Ta-Chen will work on the quantitative response. The recommendations will be compiled by the committee.]

**Adjourned 2:30pm**