

Faculty Policies Committee
Minutes of the Meeting of September 2, 2015
Approved: September 16, 2015

Call to Order:

The Chair called the meeting to order at 1:08pm

Roll Call:

Roll was taken

Voting Members Present: Cyrenne, Kochis, Lee, Ozelik, Rechs, Smith, Wang

Absent: Boulgarides, Grushkin, Holl

Non-Voting/Ex-Officio Members:

Absent: Bowie, Brenner, Honeycutt

Guests: None

Approval of the Agenda: Agenda was amended to include discussion of Campus Conversations as the first item under New Business. Unanimous approval as amended.

Open Forum

Vice Chair election

Adam Rechs was selected as the Vice Chair for 2015-2016

FPC Liaisons & Sub Committee members

Members as indicated were selected to serve on the following subcommittees:

Center for Teaching and Learning [Hakan Ozelik]

Pedagogy Enhancement Awards Subcommittee [Ta-Chen Wang]

Research and Creative Activities Awards Subcommittee [?]

Visiting Scholars Subcommittee [Adam Rechs]

Lifetime Achievement Award for Community Service Selection Committee [Adam Rechs]

Livingston Annual Faculty Lecturer Committee [Gerri Smith]

Information Items and Announcements

- Meetings and Policy for Cancellation of Meetings
 - The proposed deadline of 72 hours for cancelling committee meetings and Policy for Cancellation of Meetings was discussed.
- Committee Webpage
 - The changes to the Faculty Senate pages were discussed as well as the information that could be found on the FPC page. FPC has a SacCT 'course' which was not often used last year. However, it could be helpful if there were a large number of documents around one issue or can act as a repository of historical information.
- Policy On Administrative Appointments

- While the recommendations to the Policy on Administrative Appointments were presented to President Gonzalez, none of the changes were adopted and the policy as written by administration was approved June 17, 2015.
- President Nelsen verbally agreed at an Executive meeting to ensure that Presidential appointments included faculty members until the policy could be revisited.
 - **FPC Members asked if the Executive Committee could request this agreement in writing from President Nelsen.**
 - **Is there any policy that states the majority of hiring committee members must be faculty or is this something that could go through Senate?**
- Emeritus Policies
 - The Emeritus Status Policy was approved by President Gonzalez on May 14, 2015, with minor changes. The Emeritus Email Account Policy is still with President Nelsen.

Subcommittee updates

- CTL Advisory Committee – advised of CTL’s expansion of new faculty orientation in August to include non-tenure track faculty members.
 - **Moved (Rechs) and seconded (Lee) to pursue expansion of new faculty orientation through HR for ALL faculty. Inquire if can be directed by Senate or Executive.**

2015-16 Topics (New Business)

Campus Conversations

- President Nelsen’s 9 points from his address were discussed, with the idea of perhaps having campus conversations around the point of “Ensure that SacState is a great place to work.” There was a question if a taskforce would be constituted, and if we should wait. Faculty research support could be part of the conversation.
- Prior years’ conversations (13-14, Scholarship; 14-15 RTP) were recorded and the suggestion was made to publish them or put them on-line on a website to make them available to faculty.

Assigned Time For Exceptional Levels Of Service To Students Policy

- It was moved (Rechs) and seconded (Lee) to keep the Exceptional Assigned Time procedures and committee formation as written and forward to Exec. for further action.

Faculty Office Hours Policy

- This policy was originally presented to the Senate by APC, but a motion was made, seconded, and carried on May 14, 2015, to refer FS 14/15-130/APC/EX to the Faculty Policies Committee for review.
- The question was raised about telecommuting faculty. If the goal of office hours is to have faculty members on campus not just for students, but also for access by colleagues, should there be a separate fix?

Faculty Responsibilities to Students in the Instructional Environment Policy

- This policy was originally presented to the Senate by APC in conjunction with the Faculty Office Hours Policy amendment, but a motion was made, seconded, and carried to refer FS 14/15-131

to the Faculty Policies Committee. The Executive Committee felt that the policy needs review and substantive updates.

- **A point of inquiry was why both the Office Hours and Faculty Responsibilities Policies were first referred to the APC rather than the FPC.**

Emeritus Web Pages