

Faculty Policies Committee
Minutes of the Meeting of September 16, 2015
Approved: October 21, 2015

Call to Order:

The Chair called the meeting to order at 1:05pm

Roll Call:

Roll was taken

Voting Members Present: Cyrenne, Kochis, Lee, Ozelik, Smith, Wang

Absent: Boulgarides, Grushkin, Rechs, Holl

Non-Voting/Ex-Officio Members Present: Allain

Absent: Bowie, Brenner, Honeycutt

Guests: Katarina Lagos

Open Forum

The question was raised about the time between classes – which instructor has rights to use the space? Is it the outgoing instructor who may have students who have questions, or is it the incoming instructor who may need time to set-up presentation materials? Although most instances are resolved amicably, what should be the standard practice in case of conflict – split the time?

Approval of the Agenda: The agenda was unanimously approved, with the Research and Creative Activities Subcommittee item moved to first item of discussion as a courtesy to our guest.

Approval of the Minutes: The minutes of September 2, 2015, were unanimously approved.

RCSA Awards Changes

The RCSA subcommittee requested a change to the names and criteria of the Outstanding Scholarly Achievement Award and University Award for Research and Creative Activity. The new titles should read: University Award for Senior Scholarly and Creative Activity and University Award for Junior Scholarly and Creative Activity. In addition, greater clarification of the junior faculty award would like to be added for the qualifying criteria. A supplementary eligibility criterion to be added is: “All faculty must be hired at Sac State at the assistant or associate level.”

The recommendation of the FPC was to put forth the names changes of the awards as requested. However, the subcommittee was charged to revisit the criteria for the awards in the spring and bring it back before the FPC.

Faculty Responsibilities to Students in the Instructional Environment Policy

The items in the policy were assigned to committee members for review. Any recommended changes will be discussed at the next meeting in October.

Faculty Office Hours Policy

The policy will be reviewed one last time and recommendations to the Executive Committee decided next meeting. This policy is to be presented in conjunction with changes to FRSIE policy – where the proposed language in subsection J was supported, as any further changes in policy would not necessitate a change in the FRSIE policy.

Campus Conversations

Prior years' conversations (13-14, Scholarship; 14-15 RTP) were recorded and the suggestion was made to analyze the trends and points of concern and see if any actions are warranted prior to scheduling any additional conversations.

Assigned Time For Exceptional Levels Of Service To Students Policy

Both the procedures for Exceptional Assigned Time and the establishment of a new EAT subcommittee are on the Faculty Senate agenda for first reading on Sept. 17, 2015.

Emeritus Web Pages

The question was raised if we need Larry Gilbert to talk to the committee again.

Adjourned 2:25pm