



SACRAMENTO STATE

Faculty Senate

FACULTY POLICIES COMMITTEE MINUTES OF THE MEETING OF OCT. 3, 2018

Approved: October 17, 2018

CALL TO ORDER:

The Chair called the meeting to order at 1.38 pm.

ROLL CALL:

Roll was taken.

Voting Members:

Bowie, Sylvester (Social Work, HHS) (**Absent**)
Cardenas-Dow, Melissa (Library, LIB)
Cyrenne, De-Laine (Psychology, SSIS)
Gregory-Abbott, Candace (History, A&L) (**Absent**)
Kubicek, Laurie (Criminal Justice, HHS)
Lardy, Corinne (Teaching Credentials, EDU)
Lee, Hellen (English, A&L)
Nevarez, Carlos (Ed.D., EDU) (**Absent**)
Pan, Ravin (Undergraduate Studies, EDU)
Stillwell, Lisa (Biological Sciences, NSM) (**Absent**)
Zeigler, David (Mathematics and Statistics, NMS)

Non-Voting/Ex-Officio Members

Peigahi, António (Faculty Senate) (**Absent**)
Oppy, Brian (Academic Affairs)
O'Neal-Watts, Jennifer (United Staff Assembly) (**Absent**)
Vacant (Associated Students, Inc.)
Vacant (CSU Sacramento Retirees)

Guest

Amy Wallace (Academic Affairs) (**Absent**)

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES: Minutes of Sept. 18, 2018 were approved

Business:

- **Meeting called to order:** 1:38pm
- **Open Forum:**



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- The campus book loan program through the Bursar's office was discussed.
- **Elections of Subcommittee Liaisons:**
 - **Research and Creative Activity Awards:** Melissa Cardenas-Dow
- **Graduate Education Task Force Report.** *Review and comment on GETF Report, work with GSPC.*
 - Hellen Lee and Laurie Kubicek agreed to serve as liaisons to GSPC.
 - The recommended priorities of GSPC were discussed. FPC agreed with the priorities, especially the first "Provide release time for supervising graduate teaching and research, supervising thesis projects, coordinating (chairing) graduate programs, as well as conducting graduate experiences." We also would like to see additional resources such as T.A.s, R.A.s, grant funding, release time and incentives to encourage faculty supervision of graduate students.
- **Academic Calendar Policy**
 - The Sept. 20 Faculty Senate meeting presentation and conversation were discussed and the three proposed policies (Early, Extend and Status Quo) were distributed.
 - The consensus was to ask if all three proposed calendar policies could be introduced to Senate, allowing the Senate to amend then decide which of the three to select.
- **Administration of Sponsored Projects at Sacramento State (Interim) Policy and Procedures**
 - Minor corrections were noted on the Procedures; Page 2, B. 2. Item (f) incorrectly labeled as (t); Page 3, D. 1., end of 1st para. Insert ...(AVP) of the Office of
 - A recommendation was made for OREID to have flowcharts or FAQs similar to Human Subjects process as well as tutorials and workshops on how to write external grants.
- **The following items will be on the next agenda:**
 - **Policy on the Creation, Oversight, and Review of Academic Centers and Institutes (Interim)**
 - **Student Safety Training Policy (Interim)**
 - Referral to FPC (Lead), APC, CPC – Response due 12/3/18
 - Interim Policy
- **ADJOURNMENT:** Meeting adjourned at 2.45 pm.