

**2012-2013 FACULTY SENATE
GENERAL EDUCATION/GRADUATION REQUIREMENTS POLICIES COMMITTEE**

MINUTES

Approved: November 19, 2012

November 5, 2012

Members Present: Nicole Baptista, Fiona Glade, Lisa Harrison, Andrew Hertzoff, Sue Holl (Vice Chair), Dana Kivel, Thomas Krabacher, Sheree Meyer, Joan Neide, Ravin Pan, Reza Peigahi (Chair), Chris Taylor, Heidi Van Beek, Courtney Williams.

1. Welcome and Open Forum:

- a. Chair Peigahi welcomed members.
- b. Several members thanked and congratulated Chair Peigahi, Associate Dean Meyer, and Chair Hecsh for all of their hard work in getting the GE proposal to the Senate.
- c. Concerns were voiced about strategy for Thursday's Senate meeting. Chair Peigahi postponed this discussion until later in the business section.
- d. Courtney Williams reported that there is a Foreign Language resolution that will be brought before the ASI Board and that ASI will debate and vote on the resolution. It is her belief that the resolution could possibly be tabled at the next meeting and perhaps a survey of students recommended to determine how best to move forward. ASI will also be debating the GE proposal, point by point, and plans to make recommendations to the Senate. Heidi Van Beek suggested that if ASI decides to survey students that they work with Student Voice, use campus I.D. numbers, and also use campus labs to complete the surveys. Chair Peigahi offered to meet with the ASI Board to clarify and/or help in any way possible.

2. Called to Order: 3:06 p.m.

3. Action Item:

- a. November 5, 2012 agenda was approved as written. MSC.

4. Action Item:

- a. October 15, 2012 minutes were approved as written. MSC.

5. Announcements and Chair's Business:

- a. Heidi Van Beek distributed and discussed a tutorial page that she developed on how Sac State transfer students become certified. Certification was defined by Heidi as acknowledging EO 1065 exactly as it is written, and clarified that it is not a Sac State mandate. Chair Peigahi thanked Heidi for her hard work in making the transfer process more clear.
- b. The possibility of moving the GE proposal to second reading on Thursday at the Senate meeting was discussed. Members agreed to keep that from happening, if at all possible.

- c. A discussion of the GE proposal that will be coming before the Senate on Thursday took place. Concerns with Area D were voiced, a discussion of when to sub-divide were discussed. Strategies were reviewed and members were reminded that amendments and sub-divisions can only be made at second reading. Second reading will take place on Nov. 29th.
- d. Associate Dean Meyer and Chair Peigahi spoke of developing a process/language for granting a waiver to the GE requirement's proposal. Chair Peigahi solicited feedback on the possibility of both Associate Dean Meyer and Chair Peigahi working on developing a review process/form including signatures of Department Chairs, Deans and then onto GE/GRPC for approval.
- e. Concerns were raised in making it clear to students, faculty, and advisors that waivers granted for one major would not count if the student changed major.

6. Business:

- a. GE Workgroups: Assessment and Revisioning – Ideas
 - It was suggested that perhaps the two subjects could be divided and members divide into two groups to work on one or the other. It was decided to focus total attention on Assessment for now and then move onto Revisioning, perhaps next year.
 - A discussion on how and where GE assessment, course approval and syllabus review, etc. takes place was explored. The way the policy currently reads, the Program Review Committee (PROC) monitors assessment review. However, apparently PROC currently has deferred this to Don Taylor and Amy Liu. GE evaluated comprehensively the Baccalaureate Learning Goals. Both course level and program (area) level assessments are needed. Perhaps one strategy is for faculty to be asked to assess their own courses. As area levels are currently under review and hopefully they are also taking assessment into consideration. The student portfolio, value rubric, and programs were discussed. The possibility of assessment at the programmatic level by GE/GRPC was explored. Portfolio assessment is also currently being discussed and it was recommended that student input be solicited. Associate Dean Meyer reported that several departments have been funded with grants through Academic Affairs to explore pilot programs using student portfolios as a means of assessment. WASC and assessment were discussed and it was determined that WASC will need to see compliance of student learning and outcomes, it was concluded that WASC will undoubtedly want to see the actual data.
- b. GE Assessment – Ideas generated at the CSU – Institute for Teaching and Learning, GE symposium and WASC conference held last October (2011),
- c. GE Revisioning – will be reviewed following assessment.
 - Thematic pathways UD or LD only

- Intergrating capstone courses and other requirements
- Breaking into thematic teams
- Minor or certificate?

7. Ongoing Business items and Checklist for 2012/2013 GE/GRPC:

GE Checklist

Item	When it should be addressed	Who will address it	Done?
GE Revisioning – structure Proposed Structural Revisions to the GE Program	Fall 2012	Faculty Senate with GE/GRPC speaking for it.	Ongoing
GE Revisioning – models Thematic or other models of General Education Curriculum	Spring 2013	GE/GRPC with possible recommendations to Senate	Begun (10/1)
Area Learning Outcomes A – convening of group	Fall 2012 convened, Spring 2013 complete	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Race and Ethnicity Graduation Requirement Outcomes – convening of group	Fall 2012 convened, Spring 2013 complete	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Area Learning Outcomes E - completion of process	Fall 2012	Area Working Group. Fall GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Area Learning Outcomes for Areas C and D – completion of process	Spring 2013 – after Structural Revision Proposals have been acted upon by Senate	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Assessment Plan for Area B Learning Outcomes	Fall 2012/Spring 2013	Area Working Group. Faculty Learning Collaborative, GE/GRPC action. Does this go to the Senate?	
GE Assessment	Fall 2012/Spring 2013	GE/GRPC, possibly additional guests Amy Liu, Lynn Tashiro, Janet Hecsh, others.	Begun (10/1)

Academic Learning Collaborative Assessment	Fall 2012 / Spring 2013	GE/GRPC	
GE Self-Study	Spring 2013	PROC, GE/GRPC	
GE Commissioned Study on supply/demand for seats in GE	Fall/Spring 2012/13	GE, Academic Affairs, OIR/IRT?	
GE Courses with Prerequisite requirements	Fall 2012	GE	
Other?			

8. The next meeting will be held on Monday November 19, 2012 in Sacramento Hall 275 from 3:00-4:30 p.m.

9. Meeting adjourned at 4:40 p.m.

Bonnie Smith/Senate Staff