

**2012-2013 FACULTY SENATE
GENERAL EDUCATION/GRADUATION REQUIREMENTS POLICIES COMMITTEE**

MINUTES

Approved: December 03, 2012

November 19, 2012

Members Present: Fiona Glade, Lisa Harrison, Andrew Hertzoff, Sue Holl (Vice Chair), Dana Kivel, Thomas Krabacher, Joan Neide, Ravin Pan, Reza Peigahi (Chair), Chris Taylor, Courtney Williams.

Members absent: Nicole Baptista (excused), Sheree Meyer, Heidi Van Beek.

Guests: Janet Hecsh (Senate Chair), Amy Liu, Lynn Tashiro (CTL).

1. Welcome:
2. Open Forum:
 - a. Chair Peigahi welcomed everyone and introduced guests, who were invited to speak about assessment.
 - b. Members thanked and praised Chair Peigahi for the way he led the GE discussion at the last Senate meeting and wished him well at the next Senate meeting. Chair Peigahi thanked members who attended and supported him well at the meeting.
3. Called to Order: 3:09 p.m.
4. Action Item:
 - a. November 19, 2012 agenda was approved as written. MSC.
5. Action Item:
 - a. November 5, 2012 minutes were approved as written. MSC.
6. Announcements and Chair's Business:
 - a. Chair Peigahi updated members on the first reading GE Double Counting, B Laboratories and Area D GE proposals currently being discussed at the Senate. He reminded members that the second reading on these items is scheduled to take place on Thursday, Nov. 29th. He invited all members to attend and thanked the members who did attend the meeting on Nov. 8th.
 - b. Chair Peigahi discussed the revision of the timeline to 120 min/max. The revised timeline will include 1) programs that require between 121-129 units shall report to the Chancellor's Office by April 30, 2013 their plans for reduction or requests for exceptions; and 2) Programs requiring 130 units or more shall report to the Chancellor's Office their plans for reduction or requests for exception by January 30, 2014. This revised timeline will allow a little space to develop process on variations.

7. Business:

- a. GE Workgroups: Assessment and ideas generated at the CSU Institute for Teaching and Learning GE symposium and WASC conference which was held last October 2011.
- A lengthy and extensive discussion on assessment took place.
 - Concerns of separating lower and upper division GE units were voiced.
 - The majority agreed that closing the loop on assessment and creating a process, structure, model and getting it in place is essential and must be developed in a timely manner.
 - Creating the Learning Goals and place them on a timeline is important.
 - Know the GE assessing purpose and the skills we want student's to obtain.
 - It was suggested that Outcomes be prioritized.
 - Members agreed that GE needs to develop a simple, clear and sustainable process and structure first and then move forward. Members were reminded that there are academic learning models available from other institutions that the committee can review. Chair Peigahi reminded folks that GE is currently in the process of developing the Area Learning Outcomes. In looking at the Learning Outcomes, it was suggested that common rubrics could be developed and standards assigned, in order to evaluate outcomes.
 - The possibility of assessment via student portfolios was discussed.
 - It was suggested that perhaps JP Bayard could offer guidance on the technical aspects of portfolios in SacCT.
 - Chair Peigahi agreed to send the current assessment policy to members.
 - Chair Peigahi will also send the group an article on GE assessment.
 - Assessment and portfolios will be discussed at future GE meetings.

8. Ongoing Business items and Checklist for 2012/2013 GE/GRPC:

GE Checklist

Item	When it should be addressed	Who will address it	Done?
GE Revisioning – structure Proposed Structural Revisions to the GE Program	Fall 2012	Faculty Senate with GE/GRPC speaking for it.	Ongoing
GE Revisioning – models Thematic or other models of General Education Curriculum	Spring 2013	GE/GRPC with possible recommendations to Senate	Begun (10/1)
Area Learning Outcomes A – convening of group	Fall 2012 convened, Spring 2013 complete	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups	

		speaking for it	
Race and Ethnicity Graduation Requirement Outcomes – convening of group	Fall 2012 convened, Spring 2013 complete	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Area Learning Outcomes E - completion of process	Fall 2012	Area Working Group. Fall GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Area Learning Outcomes for Areas C and D – completion of process	Spring 2013 – after Structural Revision Proposals have been acted upon by Senate	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Assessment Plan for Area B Learning Outcomes	Fall 2012/Spring 2013	Area Working Group. Faculty Learning Collaborative, GE/GRPC action. Does this go to the Senate?	Ongoing
GE Assessment	Fall 2012/Spring 2013	GE/GRPC, possibly additional guests Amy Liu, Lynn Tashiro, Janet Hecsh, others.	Begun (10/1)
Academic Learning Collaborative Assessment	Fall 2012 / Spring 2013	GE/GRPC	
GE Self-Study	Spring 2013	PROC, GE/GRPC	
GE Commissioned Study on supply/demand for seats in GE	Fall/Spring 2012/13	GE, Academic Affairs, OIR/IRT?	
GE Courses with Prerequisite requirements	Fall 2012	GE	
Other?			

9. The next meeting will be held on Monday December 3, 2012 in Sacramento Hall 275 from 3:00-4:30 p.m.

10. Meeting adjourned at 4:30 p.m.

Bonnie Smith/Senate Staff