

**GENERAL EDUCATION/GRADUATION REQUIREMENTS  
POLICY COMMITTEE  
2013-2014**

**Minutes**

**October 21st, 2013**

*Approved: November 4, 2013*

**Present:** Tanya Altmann, Lisa Harrison, Andrew Hertzoff, Sue Holl, Dana Kivel (Chair), Tom Krabacher, Jeff Niu, Mitch Numark, Ravin Pan, Reza Peigahi, Andrea Salas (ASI), Chris Taylor, Sheree Meyer (AA)

1. The meeting was called to order at 3:01.
2. The agenda was approved. MSC (Reza/Chris)
3. The minutes of the September 30, 2013 meeting were approved. MSC (Reza/Tanya)
4. Announcements and Chair's Business:
  - a. Update on the GE Assessment Review Policy – scheduled to be discussed October 22nd
  - b. Update on status of Area C & D learning outcomes (Dean Lascher and Dean Inch will be convening the committee soon and will be joining us for our November 4<sup>th</sup> meeting)
  - c. Sheree presented the Reforms to the Comprehensive Writing Program. Most of the discussion focused on the GVAR and Writing Across the Curriculum. Assessment tools were discussed. The pilot program with CRC in which portfolios are created and reviewed was discussed. WI courses are approved by the GE Course Review Subcommittee. We need to review the report to determine what part of its policy and what we want to recommend regarding policy. Dan Melzer will be invited to the Nov. 18, 2013 meeting to answer questions. The Graduate GVI courses were briefly discussed. They have a list of specific writing outcomes, are course/program based and rely on the Reading & Writing Subcommittee review.
  - d. The Draft Work plan for the year was discussed. Andrew is working on the criteria, goals and learning outcomes for the proposed Global Inquiry requirement. We will move discussion of the Proficiency Exam and GE vision until next semester. We will start with a retreat in January.

5. Sheree announced that the GE changes adopted during 2012-13 are ready for implementation in Fall 2014. The Catalog copy will be forthcoming. The 'degree audit' portion is built. The last students to graduate on the 'old' GE will be in Spring 2014.

6. Business:

A. The draft memo to Chair of English, David Toise, requesting the development of a review process for English 20 was discussed. The Dean of Arts & Letters has also requested an assessment of the whole writing program.

7. Meeting was adjourned at 3:50

Respectfully submitted

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Susan L. Holl