

1 The Faculty Senate recommends amending the General Education Assessment Policy and
2 Procedure (<http://www.csus.edu/acaf/ge/asmntpolicy.html>) as described below:

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4 **I. Course Syllabi and Area Learning Outcomes Compliance**

5 Starting with Area A in 2004-2005, and in a five-year cycle, each General Education
6 Area in turn, will follow the process described below:

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8 **Fall Semester**

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- 10 • For all courses offered in the selected GE Area, departments must submit course
11 syllabi ~~and an Assessment Plan (unless an approved plan is already in place)~~ to
12 the ~~Director~~ Associate Dean for Undergraduate Studies of General Education ~~and~~
13 a cover sheet describing strategies used to assess each learning outcome or group
14 of outcomes for the Area. The ~~expected~~ approved GE Area learning outcomes
15 need to be explicitly included in the course syllabus. Course syllabi will be
16 reviewed by the General Education Course Review Subcommittee.
 - 17 • ~~Assessment plans will need to meet the approval of the GE/Graduation~~
18 ~~Requirements Policies Committee. The Campus Assessment Consultant, in~~
19 ~~collaboration with the Director of General Education, will preview the plans and~~
20 ~~make recommendations to the General Education/Graduation Requirements~~
21 ~~Policy Committee. The Committee will approve or disapprove the proposed plans.~~
22 ~~The Committee will also act as an appeal panel in the case of any disagreements~~
23 ~~between departments and the Campus Assessment Consultant.~~

24 **Spring Semester**

- 25 • ~~After approval by GE/GRPC, departments/course faculty (coordinator if multiple~~
26 ~~sections) will implement the Assessment Plans. Departments will maintain yearly~~
27 ~~records that include:~~
 - 28 • ~~Course and section information, and name of coordinator.~~
 - 29 • ~~Assessment data~~

30 **H. Reporting on Assessment:**

- 31 • ~~As part of the self study/program review process, each department will prepare a General~~
32 ~~Education Assessment Summary Report that will answer the following questions:~~
 - 33 • ~~What information have you gleaned from implementing your General Education~~
34 ~~assessment plan?~~
 - 35 • ~~Do you plan any changes to your General Education courses' curriculum as a result of~~
your assessment?

- 36 ● ~~Will you make any changes in your General Education assessment plan for the next~~
37 ~~review cycle?~~
38 ● ~~Assessment summary reports will be reviewed every five years by Area Interest~~
39 ~~Groups made up of faculty from departments teaching courses in the Area who will~~
40 ~~bring any concerns to the GE/GRPC~~
41 ● ~~Concerns that appear in the course of program reviews regarding GE assessment~~
42 ~~should be referred to the GE/GRPC from the Curriculum Policies Committee.~~

43 Beginning in Fall 2013, GE/GRPC will constitute the (A-E) GE Area Assessment
44 Groups. The five groups are to be comprised of 5-7 faculty members who teach courses
45 in that Area and a liaison from the GE Course Review Subcommittee. Each Area
46 Assessment Group will elect an Area Assessment Coordinator.

47 Area Groups are responsible for the following:

- 48 ● Establishing an Assessment Plan for GE Area Learning Outcomes to be approved
49 by the GE/GRPC on behalf of the Faculty Senate
50 ● Establishing an Assessment Plan for Graduation Requirement Learning Outcomes
51 to be approved by the GE/GRPC on behalf of the Faculty Senate
52 ● Determining appropriate direct and indirect, qualitative and quantitative
53 assessment tools and strategies for the GE Area
54 ● Conducting assessment using a representative sample of student work from across
55 a variety of courses in a given GE Area
56 ● Contributing data collection and analysis to an annual report on core
57 competencies and/or baccalaureate learning goals
58 ● Considering recommendations regarding curricula based on assessment
59 ● Creating templates of actions for each of the five years of assessment that the GE
60 Area Groups would undertake

61 Beginning in Fall 2013, an Area Assessment Coordinator Council will be constituted to
62 include the following members:

- 63 ● Five (A-E) GE Area Assessment Coordinators
64 ● One representative from the Office of Academic Program Assessment
65 ● Associate Dean for Undergraduate Studies
66 ● Liaison from GEGRPC and/or GEGR subcommittee

67 It is charged with establishing a five year Assessment Plan for the GE Program as a
68 whole to cover the assessment of WASC Core competencies and/or Baccalaureate
69 Learning Goals and further with:

- 70 ● Issuing an Annual Call to the Area Groups articulating the competencies and/or
71 goals to be reviewed that year.
72 ● Reviewing the annual Area Assessment reports
73 ● Conducting additional assessment of student work across Areas as needed

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- Presenting annual report to GEGRPC
 - 75 • Participating in GE/GR Program Review
 - 76 • Benchmarking assessment reports with the Associate of American Colleges &
 - 77 Universities VALUE rubrics

78 III. **General Education Director's Associate Dean for Undergraduate Studies Role:**

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- Planning and implementing General Education Assessment in collaboration with the
 - 80 Senate GE/GRPC, the General Education Course Review Subcommittee, and ~~the~~
 - 81 ~~Campus Assessment Consultant~~ Office of Academic Program Assessment
 - 82 • Summarizing outcome assessment and making recommendations to the Senate
 - 83 through the GE/GRPC.
 - 84 • Collaborating with ~~the Campus Assessment Consultant~~ a representative from the
 - 85 Office of Academic Program Assessment to provide assistance to the departments in
 - 86 selecting and using appropriate assessment strategies and developing acceptable
 - 87 Assessment Plans.
 - 88 • Convening Area Interest Groups every five years for Area assessment review and
 - 89 reporting

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