

CURRICULUM SUBCOMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 12, 2017

Approved: October 10, 2017

CALL TO ORDER:

The Chair called the meeting to order at 1:30pm.

ROLL CALL:

Roll was taken.

Voting Members: Chalmers, Kace; Fogarty, Julie (Absent); Furtak, Sharon; Lagos, Katerina; Li, Min; Mohammad Nouredine, Nasserine (Absent); Muyan-Ozcelik, Pinar; O'Malley, Meagan; Parker, Daryl; Wagner, Amy

Non-Voting/Ex-Officio Members: Heather, Julian (Absent); Newsome, Chevelle

GUESTS: None

APPROVAL OF THE AGENDA:

Agenda amended to include Old Business:

Old Business: Course Proposals

- CM 30 – approved; provided consultation with PHYS and MATH departments
- PSYC 101 – approved pending approval to remove “Passing score on ELM” from prerequisites due to EO 1110
- PSYC 104 – approved, answered email query: no additional resources on form
- PSYC 106 – approved, answered email query: no additional resources on form
- PSYC 111 – approved, answered email query: no additional resources on form
- PSYC 116 – approved, answered email query: no additional resources on form
- PSYC 117 – approved, answered email query: no additional resources on form
- PSYC 171 – approved, answered email query: no additional resources on form

Motion made to approve the amended agenda by Sharon Furtak and motion was seconded by Katerina Lagos; committee members present approved amended agenda.

APPROVAL OF THE MINUTES: First meeting of the academic year, no minutes to approve.

Vice Chair Election:

- Sharon Furtak was nominated by Katerina Lagos and seconded by Pinar Muyan-Ozcelik; committee members present voted Sharon Furtak as Vice Chair of the Curriculum Subcommittee

Curriculum Workflow Project Status:

- If the deadline of the current Go-Live date (January 2018) cannot be met, the committee addressed two options
 - A mid-semester Go-Live (roughly March 2018) that would consist of reviewing both paper and electronic course/program proposals
 - A Fall 2018 Go-Live that would only consist of electronic course/program proposals
 - Status of this set deadline with the vendor for Curriculum Workflow is set for three weeks

EO 1071, 1100, and 1110 Discussion:

- In response to the projected increase in course and program proposals volume for the Fall 2017 semester and the possibility of shifting the Go-Live date, the committee motioned the following:
 - Sharon Furtak motioned that a simultaneous review of all course and program proposals should occur between the Curriculum Subcommittee, Council for the Preparation of School Personnel (CPSP), and General Education Course Review Committee (GECRS) during the Fall 2017 and Spring 2018 semesters; motion seconded by Katerina Lagos.
 - Committee members present approved this recommendation
 - Sharon Furtak motioned for the inclusion in the 2018-2019 catalog deadline for course and program proposals to be extended to the first meeting of the Faculty Senate in Spring 2018; motion seconded by Katerina Lagos
 - This motion is dependent upon the Curriculum Workflow vendor failing to meet Sacramento State's set deadline for the Spring 2018 Go-Live
 - Committee members present approved this recommendation

Program Proposals from List #1

- BS in Career and Technical Studies (Substantive Change) – not approved, pending corrections
 - Originally submitted on old Form B format and needs to clarify the following:
 - CPSP questions
 - Needs a Form A to remove EDUC 102 as a prerequisite from EDUC 103
 - Needs a course deletion form for EDUC 116 and EDUC 117

Course Proposals for List #1

- COMS 141 – approved
- FILM 141 – approved
- COMS 185 – approved
- FILM 185 – approved
- HIST 137A – not approved
 - Form submitted in old Form A formatting, needs to provide answers to complete blank areas of the new format
- HIST 137B – not approved
 - Form submitted in old Form A formatting, needs to provide answers to complete blank areas of the new format
- GEOL 126 – not approved
 - Form submitted in old Form A formatting, needs to provide answers to complete blank areas of the new format



SACRAMENTO STATE

Faculty Senate

- GEOL 127 – not approved
 - Form submitted in old Form A formatting, needs to provide answers to complete blank areas of the new format

ADJOURNMENT: The meeting was adjourned at 2:30pm.